

Progressive Education Society's

**Modern College of Arts, Science and Commerce (Autonomous),
Shivajinagar, Pune 411005**

(An Autonomous College Affiliated to Savitribai Phule Pune University)

Framework of Syllabus For B. A.

(Based on NEP 2020 framework)

(To be implemented from the Academic Year 2025-2026)

Semester 1 (First Year)

Course Type	Course Code	Course / Paper Title	Credit		Teaching Scheme Hr / Week		Evaluation Scheme and Max. Marks		
			TH	PR	TH	PR	CE	ESE	Total
Subject 1 T (2) + (T/P) (2) or T (4)	24ArEngU1101	Introduction to Poetry and Minor Forms of Literature - I	4		4		40	60	100
Subject 2 T (2) + (T/P) (2) or T (4)	24Ar***U1201	<<Subject 2 Theory>>	2		2		20	30	50
	24Ar***U1202	<<Subject 2 Practical>>		2		4	20	30	50
Subject 3 T (2) + (T/P) (2) or T (4)	24Ar***U1305	<<Subject 3 Theory>>	2		2		20	30	50
	24Ar***U1306	<<Subject 3 Practical>>		2		4	20	30	50
IKS T (2)	24CpCopU1901	Generic IKS	2		2		20	30	50
GE/OE (T/P) (2)	24ArEngU1401	Professional English Skills - I	2		2		20	30	50
SEC (T) (2)	24ArEngU1601	English for Administration and Services - I	2		2		20	30	50
AEC (T) (2)	24CpCopU1701/ 1702	MIL-I (Hindi)/ MIL-I (Marathi)	2		2		20	30	50
VEC (T) (2)	24CpCopU1801	Environment Science	2		2		20	30	50
Total			18	04	18	08			550

Semester 2 (First Year)

Course Type	Course Code	Course / Paper Title	Credit		Teaching Scheme Hr / Week		Evaluation Scheme and Max. Marks		
			TH	PR	TH	PR	CE	ESE	Total
Subject 1 T (2) + (T/P) (2) or T (4)	24ArEngU2101	Introduction to Poetry and Minor Forms of Literature - II	4		4		40	60	100
Subject 2 T (2) + (T/P) (2) or T (4)	24Ar***U2201	<<Subject 2 Theory>>	2		2		20	30	50
	24Ar***U2202	<<Subject 2 Practical>>		2		4	20	30	50
Subject 3 T (2) + (T/P) (2) or T (4)	24Ar***U2305	<<Subject 3 Theory>>	2		2		20	30	50
	24Ar***U2306	<<Subject 3 Practical>>		2		4	20	30	50
GE/OE (T/P) (2)	24ArEngU2401	Professional English Skills - II	2		2		20	30	50
SEC (T) (2)	24ArEngU2601	English for Administration and Services - II	2		2		20	30	50
AEC (T) (2)	24CpCopU2703	English Communication Skills - I	2		2		20	30	50
VEC (T) (2)	24CpCopU2801	Democracy, Election and Governance	2		2		20	30	50
CC (2)	24CpCopU2001 / 24CpCopU2011 / 24CpCopU2021 / 24CpCopU2031 / 24CpCopU2041 / 24CpCopU2051 / 24CpCopU2061 / 24CpCopU2071	Physical Education / Cultural Activities / NSS / NCC / Fine Arts / Applied Arts / Visual Arts / Performing Arts	2		2		20	30	50
Total			18	04	18	08			550

Semester 3 (Second Year)

Course Type	Course Code	Course / Paper Title	Credit		Teaching Scheme Hr / Week		Evaluation Scheme and Max. Marks		
			TH	PR	TH	PR	CE	ESE	Total
Major Core (T) (2+2 or 4), (T.P) (2)	24ArEngU3101	The Study of Drama - I	4		4		40	60	100
	24ArEngU3102	Alternative Genre Study - I	2		2		20	30	50
VSC (P) (2)	24ArEngU3501	Lab Course on English for Practical Purposes - I		2		4	20	30	50
IKS (T/P) (2)	24ArEngU3901	Bhakti Poetry in Translation	2		2		20	30	50
FP (P) (2)	24ArEngU3002	Field Project - I		2		4	20	30	50
Minor (T/P) (2+2 or 4)	24ArEngU3301	Transcending Cultures: World-wide Short Stories - I	4		4		40	60	100
GE/OE (T/P) (2)	24ArEngU3401	Building Spoken Proficiency in English	2		2		20	30	50
AEC (T) (2)	24CpCopU3703	English Communication Skills - II	2		2		20	30	50
CC (T) (2)	24CpCopU3001	Online Course on Yoga	2		2		20	30	50
Total			18	04	18	08			550

Semester 4 (Second Year)

Course Type	Course Code	Course / Paper Title	Credit		Teaching Scheme Hr / Week		Evaluation Scheme and Max. Marks		
			TH	PR	TH	PR	CE	ESE	Total
Major Core (T) (2+2 or 4), (T.P) (2)	24ArEngU4101	The Study of Drama - II	4		4		40	60	100
	24ArEngU4102	Alternative Genre Study - II	2		2		20	30	50
VSC (P) (2)	24ArEngU4501	Lab Course on English for Practical Purposes - II		2		4	20	30	50
CEP (P) (2)	24ArEngU4003	Community Engagement Project		2		4	20	30	50
Minor (T/P) (4+2)	24ArEngU4301	Transcending Cultures: World-wide Short Stories - I	4		4		40	60	100
	24ArEngU4302	Word-wide One-Act Plays	2		2		20	30	50
GE/OE (T/P) (2)	24ArEngU4401	Basics of Technical Writing	2		2		20	30	50
SEC (T) (2)	24ArEngU4601	English for Administration and Services - III	2		2		20	30	50
AEC (T) (2)	24CpCopU4701/4702	MIL-II (Hindi)/ MIL-II (Marathi)	2		2		20	30	50
Total			18	04	18	08			550

Semester 5 (Third Year)

Course Type	Course Code	Course / Paper Title	Credit		Teaching Scheme Hr / Week		Evaluation Scheme and Max. Marks		
			TH	PR	TH	PR	CE	ESE	Total
Major Core (T) (2+2+2+2 or 4+2+2 or 4+4) (P) (2+2 or 4)	24ArEngU5101	Introduction to Linguistics - I	4		4		40	60	100
	24ArEngU5102	Literary Criticism - I	4		4		40	60	100
	24ArEngU5103	The Study of Poetry - I	4		4		40	60	100
Major Elective (T/P) (2+2 or 4)	24ArEngU5201	Women and Literature - I	4		4		40	60	100
	24ArEngU5202	Regional Gems of Indian Literature - I							
VSC (P) (2)	24ArEngU5501	Lab Course on English for Practical Purposes - III		2		4	20	30	50
FP (2)	24ArEngU5001	Field Project - II		2		4	20	30	50
CC (T) (2)	24CpCopU4001	Health and Wellness	2		2		20	30	50
Total			18	04	18	08			550

Semester 6 (Third Year)

Course Type	Course Code	Course / Paper Title	Credit		Teaching Scheme Hr / Week		Evaluation Scheme and Max. Marks		
			TH	PR	TH	PR	CE	ESE	Total
Major Core (T) (2+2+2+2 or 4+2+2 or 4+4) (P) (2+2 or 4)	24ArEngU6101	Introduction to Linguistics - II	4		4		40	60	100
	24ArEngU6102	Literary Criticism - II	4		4		40	60	100
	24ArEngU6103	The Study of Poetry - II	4		4		40	60	100
Major Elective (T/P) (2+2 or 4)	24ArEngU6201	Women and Literature - II	4		4		40	60	100
	24ArEngU6202	Regional Gems of Indian Literature - II							
VSC (P) (2)	24ArEngU5501	Lab Course on English for Practical Purposes - IV		2		4	20	30	50
OJT (2)	24ArEngU6004	On Job Training		4		8	40	60	100
Total			16	06	16	12			550

OE: Open Elective

AEC: Ability Enhancement Course

VEC: value Education Courses

CC: Co-Curricular Courses

IKS: Indian Knowledge System

OJT: On Job Training

FP: Field Project

VSC: Vocational Skill Courses

CEP: Community Engagement Project

Progressive Education Society's
Modern College of Arts, Science and Commerce (Autonomous),
Shivajinagar, Pune - 5
First Year of B.A.
(2024 Course) Based on NEP 2020 framework
Course Code: 24ArEngU1101 Course Name: English Major
Introduction to Poetry and Minor Forms of Literature

Teaching Scheme: TH: 4/Hours/Week

Credits: 04

Examination Scheme: CIA: 40 Marks

End-Sem.: 60 Marks

Prerequisite Courses:

12th Passed

Course Objectives:

- To introduce and explain the most excellent minor forms of literature in English to students.
- To develop competent literary comprehension skills in students.
- To build a critical and analytical approach to literature in students.
- To help students identify various literary terms.
- To help students distinguish between different literary genres.
- To develop the literary competence of students.

Course Outcomes:

On completion of the course, the student will be able to

- Illustrate and explain the different forms of literature in English prescribed in the syllabus.
- Demonstrate competent comprehension skills in literature.
- Critique and analyse different literary texts effectively.
- Apply an understanding of different literary terms for better comprehension of literary texts.
- Construct an understanding of various approaches to literary texts through the study of genre.
- Demonstrate competence in literary knowledge, comprehension, and analysis.

Course Content: Semester I

Unit 1 SEM 1	Poetry	Lectures
	● Introduction to Poetry ● On Killing a Tree - Gieve Patel ● Telephone Conversation - Wole Soyinka ● The Tables Turned - William Wordsworth Assignments and Exercises: Identify and outline the themes presented in each individual poem prescribed in this unit.	16
Unit 2 SEM 1	Prose	Lectures
	● Introduction to Essay, Short Story, One-Act Play ● TV as Babysitter - Jerzy Kosinski (essay) ● A Job Well Done - Ruskin Bond (short story) ● A Marriage Proposal - Anton Chekhov (one-act play) Assignments and Exercises Identify and distinguish between the different literary forms viz. essay, short story, and one-act play with reference to the prescribed texts in this unit.	20
Unit 3 SEM 1	Literary Terms	Lectures
	● Plot ● Setting ● Theme ● Round and Flat Characters ● Metre ● Symbol Assignments and Exercises	12
Unit 4 SEM 1	Genres	Lectures
	● Sentimental/Epistolary ● Picaresque/Adventure ● Tragedy ● Comedy ● Regional Fiction ● Realistic Fiction ● Historical Fiction ● Fantasy ● Bildungsroman Assignments and Exercises	12

References:

1. An Anthology of English Short Stories. Oxford University Press, Singh.R.P. (ed) (October 2000)
2. Fifty Greatest Short Stories. [Brian. Terry .O. Rupa Publications India; First Edition (18 November 2015);
- 3.The Metaphysical Poets. Penguin Books, Great Britain. • Quiller-Couch, A. T. (ed.) (1908)
- 4.The Oxford Book of English Verse, 1250-1900. Clarendon Press, London. • Kilham Roberts, Denys. (ed.) (1953)
- 6.The Centuries' Poetry, An Anthology, Volume 4, Hood to Morris. Penguin Books, London. • AUott, Kenneth (ed.) (1962)
- 7.The Penguin Book of Contemporary Verse 1918-60. Penguin Books, England. • Wavell, A. P. (cd.) (1960)
8. Other Men's Flowers, An Anthology of Poetry. Penguin Books, Great Britain. • Eagle, Dorothy (ed.). (1970)
- 9.The Concise Oxford Dictionary of English Literature. OUP • Hillyers, Dorothy. (1968)
- 10.A Short History of English Literature. Beacon Verlag, Bad Durkheim. • Cuddon, J. A. (1991)
- 11.Dictionary of Literary Terms and Literary Theory. Penguin Books, London.
12. Abrams, M. H. (1981) A Glossary of Literary Terms. Holt-Saunders International Editions. • Abrams, M. H. (gen. cd.) (2000)
- 13.The Norton Anthology of English Literature. Volume I-II. W. W. Norton and Company, New York. • Coombes, H. (1977)
- 14.English Literature Made Simple. Heinemann, London. • Ford, Boris, (ed.) (1982)
- 15.The New Pelican Guide to English literature. Volumes 2-6: 2.
16. *Originally published in the Cornhill Magazine in 1876, "Walking Tours" by Robert Louis Stevenson appears in the collection Virginibus Puerisque, and Other Papers (1881).*
17. Chesterton, G. K. The Uses of Diversity: A book of essays
18. In Defense of Sanity: The Best Essays of G.K. Chesterton Ignatius Press; Standard print edition (18 October 2011)
19. Francis Bacon. (1561–1626). Essays, Civil and Moral.The Harvard Classics. 1909–14.
- 20.Hazlitt's "On The Feeling of Immortality in Youth" was first published in the *Monthly Magazine*, March, 1827
- 21.*Miscellaneous Essays* (London: Dent, Everyman's Lib., 1913);
- 22.*Winterslow, Essays and Characters Written There* (Oxford University Press, 1906);
23. *Selected Essays* Geoffrey Keynes, Ed. (London: Nonsuch Press, 1930); and, *Hazlitt's Essays* Introduction by Herbert Paul (London: Cassell, nd).

Subject Teacher

Head
Chairperson BoS (English)
Progressive Education Society's

Principal

Modern College of Arts, Science and Commerce (Autonomous),

Shivajinagar, Pune - 5
First Year of B.A.
(2024 Course) Based on NEP 2020 framework
Course Code: 24ArEngU2101 **Course Name: English Major 1**
Introduction to Poetry and Minor Forms of Literature

Teaching Scheme: TH: 4/Hours/Week

Credits: 04

Examination Scheme: CIA: 40 Marks

End-Sem.: 60 Marks

Prerequisite Courses:

12th Passed

Course Objectives:

- To introduce and explain the most excellent minor forms of literature in English to students.
- To develop competent literary comprehension skills in students.
- To build a critical and analytical approach to literature in students.
- To help students identify various literary terms.
- To help students distinguish between different literary genres.
- To develop the literary competence of students.

Course Outcomes:

On completion of the course, the student will be able to

- Illustrate and explain the different forms of literature in English prescribed in the syllabus.
- Demonstrate competent comprehension skills in literature.
- Critique and analyse different literary texts effectively.
- Apply an understanding of different literary terms for better comprehension of literary texts.
- Construct an understanding of various approaches to literary texts through the study of genre.
- Demonstrate competence in literary knowledge, comprehension, and analysis.

Course Content: Semester II

Unit 1 SEM 2	Poetry	Lectures
	- Aspects of Poetry - Ozymandias - W. B. Yeats - Father Returning Home - Dilip Chitre - Ballad of the Landlord - Langston Hughes Assignments and Exercises: Outline the various poetic devices used by the poets to convey their message.	16
Unit 2 SEM 2	Prose	Lectures
	- Aspects of essay, short story, one-act play - Go, Kiss the World - Subroto Bagchi (essay) - The Two Gentlemen of Verona - A. J. Cronin (short story) - Death Trap - Saki (one-act play) Class discussion on the lessons presented by the author of the essay prescribed in this unit. Assignment: Discuss the construction of the plot of the short story and one-act play prescribed in this unit.	20
Unit 3 SEM 2	Literary Terms	Lectures
	- Canon - Catharsis - Tragic Hero - Dramatic Monologue - Aside - Soliloquy Assignments and Exercises	12
Unit 4 SEM 2	Genres	Lectures
	- Tragicomedy - Lyric - Ballad - Epic - Ode - Sonnet - Haiku - Blank Verse - Free Verse Assignments and Exercises	12

References:

1. An Anthology of English Short Stories. Oxford University Press, Singh.R.P. (ed) (October 2000)
2. Fifty Greatest Short Stories. [Brian. Terry .O. Rupa Publications India; First Edition (18 November 2015);
- 3.The Metaphysical Poets. Penguin Books, Great Britain. • Quiller-Couch, A. T. (ed.) (1908)
- 4.The Oxford Book of English Verse, 1250-1900. Clarendon Press, London. • Kilham Roberts, Denys. (ed.) (1953)
- 6.The Centuries' Poetry, An Anthology, Volume 4, Hood to Morris. Penguin Books, London. • AUott, Kenneth (ed.) (1962)
- 7.The Penguin Book of Contemporary Verse 1918-60. Penguin Books, England. • Wavell, A. P. (cd.) (1960)
8. Other Men's Flowers, An Anthology of Poetry. Penguin Books, Great Britain. • Eagle, Dorothy (ed.). (1970)
- 9.The Concise Oxford Dictionary of English Literature. OUP • Hillyers, Dorothy. (1968)
- 10.A Short History of English Literature. Beacon Verlag, Bad Durkheim. • Cuddon, J. A. (1991)
- 11.Dictionary of Literary Terms and Literary Theory. Penguin Books, London.
12. Abrams, M. H. (1981) A Glossary of Literary Terms. Holt-Saunders International Editions. • Abrams, M. H. (gen. cd.) (2000)
- 13.The Norton Anthology of English Literature. Volume I-II. W. W. Norton and Company, New York. • Coombes, H. (1977)
- 14.English Literature Made Simple. Heinemann, London. • Ford, Boris, (ed.) (1982)
- 15.The New Pelican Guide to English literature. Volumes 2-6: 2.
16. *Originally published in the Cornhill Magazine in 1876, "Walking Tours" by Robert Louis Stevenson appears in the collection Virginibus Puerisque, and Other Papers (1881).*
17. Chesterton, G. K. The Uses of Diversity: A book of essays
18. In Defense of Sanity: The Best Essays of G.K. Chesterton Ignatius Press; Standard print edition (18 October 2011)
19. Francis Bacon. (1561–1626). Essays, Civil and Moral.The Harvard Classics. 1909–14.
- 20.Hazlitt's "On The Feeling of Immortality in Youth" was first published in the *Monthly Magazine*, March, 1827
- 21.*Miscellaneous Essays* (London: Dent, Everyman's Lib., 1913);
- 22.*Winterslow, Essays and Characters Written There* (Oxford University Press, 1906);
23. *Selected Essays* Geoffrey Keynes, Ed. (London: Nonsuch Press, 1930); and, *Hazlitt's Essays* Introduction by Herbert Paul (London: Cassell, nd).

Subject Teacher

**Head
Chairperson BoS (English)**

Principal

Progressive Education Society's
Modern College of Arts, Science and Commerce (Autonomous),
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First Year of B.A.

(2024 Course) Based on NEP 2020 Framework

Course Code: 24ArEngU1601

Course Name: (Skill Enhancement Course) English for Administration and Services

Teaching Scheme: TH: 02 hours per week

Credits: 02 per semester

Examination Scheme: CIA: 20 Marks

End-Sem.: 30 Marks

Prerequisite Courses:

- 12th passed from any stream

Course Objectives:

- To analyse how common mistakes are made in English learning and practice.
- To understand the basic units of English grammar and how to implement them effectively in one's language practice.
- To improve comprehension and analytical skills.
- To infer the influence of local Indian languages in how English is practiced particularly in India.

Course Outcomes:

On completion of the course, student will be able to

- Articulate themselves better while speaking in English.
- Develop a clearer comprehension of the rules and logic behind English grammatical units and their applications.
- Be better prepared for future employability in the services and administrative sector.

Course Contents: Semester I**Prescribed Book: *Foundation Course in English Language*, Cambridge**

Chapter 1	Basic Grammar Units	06 lectures
	● Chapter 1: Use of Articles ● Chapter 2: Use of Prepositions ● Chapter 3: Use of Verbs ● Classroom Exercises and Assignments	
Chapter 2	Verb Application	08 lectures
	● Chapter 4: Tenses ● Chapter 5: Subject-Verb Agreement ● Chapter 6: Appropriate Use of Conjunctions ● Classroom Exercises and Assignments	
Chapter 3	Dynamics of Diction	06 lectures
	● Chapter 8: Synonyms, Antonyms and One-word Substitution ● Chapter 9: Filling up Blanks with Appropriate Words ● Classroom Exercises and Assignments	
Chapter 4	Do's and Don'ts in Conversation	05 lectures
	● Chapter 7: Common Errors in Sentences ● Classroom Exercises and Assignments	
Chapter 5	Class Exercises	05 lectures
	● Grammar worksheet I – articles, prepositions, verbs ● Grammar worksheet II – verbs, subject-verb agreement, conjunctions ● Worksheet III – Vocabulary enhancement	

References:

1. Gupta, S. C. (2012). *Practical English Grammar & Composition*. Arihant.
2. Pathak, P, Pant, D. & Joshi, P. (2022). *Foundation Course in English Language*. Cambridge University Press.
3. Wren & Martin. (2017). *Middle School Grammar & Composition*. S. Chand Publishing.

Progressive Education Society's
Modern College of Arts, Science and Commerce (Autonomous),
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First Year of B.A.

(2024 Course) Based on NEP 2020 Framework

Course Code:24ArEngU2601

Course Name: (Skill Enhancement Course) English for Administration and Services

Teaching Scheme: TH: 02 hours per week

Credits: 02 per semester

Examination Scheme: CIA: 20 Marks

End-Sem.: 30 Marks

Prerequisite Courses:

- 12th passed from any stream

Course Objectives:

- To hone the student's grasp of the English language on a more comfortable and fluent level.
- To compare and contrast different methods of phrasing the same piece of information as per formal and informal language settings.

Course Outcomes:

On completion of the course, student will be able to

- Practice the English language fluently.
- Improve the use of English in formal documents.

Course Contents: Semester II**Prescribed Book: *Foundation Course in English Language*, Cambridge**

Chapter 1	Comprehension Skills	05 lectures
	● Chapter 10: Précis ● Chapter 11: Comprehension of an Unseen Passage ● Class exercises	
Chapter 2	Presentation Skills	06 lectures
	● Chapter 12: Presentation Skills and Speech Writing ● Classroom exercises and activities	
Chapter 3	English in Translation	05 lectures
	● Chapter 13: Translation from English into Hindi ● Chapter 14: Translation from Hindi into English ● Classroom exercises and activities	
Chapter 4	English in Daily Use	06 lectures
	● Chapter 15: Dialogue Writing ● Chapter 16: Expansion of an Idea ● Classroom exercises and activities	
Chapter 5	Class Exercises	08 lectures
	● Worksheet I – Unseen Passage Comprehension ● Worksheet II – Précis Writing ● Worksheet III – Dialogue Writing ● Worksheet IV – Expanding upon an idea across languages	

References:

1. Alexander, L. (1999). *Longman English Grammar Practice*. New York: Longman.
2. Murphy, R. (2000). *Essential English Grammar*. Cambridge University Press.
3. Raman, M. & Sharma, S. (2018). *Professional English*. Oxford University Press

Subject Teacher**Head
Chairperson BoS (English)****Principal**

Progressive Education Society's
Modern College of Arts, Science and Commerce (Autonomous),
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First Year of B.A.
(2023 Course) Based on NEP 2020 Framework
Course Code:24CpCopU2703 Course Name: (Ability Enhancement Course)
English Communication Skills I

Teaching Scheme: TH: 2/Hours/Week

Credits: 02 per Semester

Examination Scheme: CIA: 20 Marks

End-Sem.: 30 Marks

Prerequisite Courses:

12th Passed

Course Objectives:

- To introduce students to excellent works of literature in English and to enhance their cognitive skills as well as independent thinking.
- To hone the linguistic competence of students.
- To instill human values through the best examples from English literature.
- To develop and enhance communication skills for effective and clear correspondence.
- To improve competence by developing basic soft skills.
- To revise grammar concepts for better understanding language skills.

Course Outcomes:

On completion of the course, the student will be able to

- Use effectively language skills needed in an academic and professional setting.
- Facilitate comprehension skills to reinforce understanding the life skills.
- Keep pace with the ever-increasing standards of higher education in the wake of continuous globalization.
- Use of essential grammar, vocabulary, and language skills.

Course Content: Semester II
Prescribed book: The Joy of Reading

Unit 1 SEM II	SHORT STORIES	Lectures
R.K. Narayan Boman Desai	• Pre-reading activity • An Astrologer's Day • Between The Mosque and The Temple • Exercises	8
Unit 2	PROSE	Lectures
M. K. Gandhi Anurag Mathur	• Discussion on the contribution of Mahatma Gandhi. • Discussion on education system in India. • What is Swaraj? • Education: Indian and American • Exercises	8
Unit 3	POETRY	Lectures
Sarojini Naidu Ralph Waldo Emerson	• Bangle Sellers • The Mountain and the Squirrel • Exercises	6
Unit 4	WRITING SKILLS	Lectures
Informal Letters Paragraph Writing	• Format and Tips on Informal letters • Steps and useful points in Paragraph Writing • Exercises • Tutorials	6+2

References:

1. Desai, Boman. *Between the Mosque and the Temple*. extract from *The Memory of Elephants*. 1988.
2. Emerson, Ralph, Waldo. *The Mountain and the Squirrel*. Nathan Haskell Dole. 1899.
3. Gandhi, M. K. *What is Swaraj?*. Extract from *Hind Swaraj*. 1909.
4. Lawrence, D. H. *Money Madness*. From *The Ship of Death*. 1932.
5. Leacock, Stephen. *My Financial Career. Literary Lapses*. 2013.
6. Loughheed, Lin. *Business Correspondence: A Guide to Everyday Writing*. Pearson Education ESL. 2014.
7. Mathur, Anurag. *The Inscrutable Americans*. Rupa Publication India. 1991.
8. Murray, Rowena. Moore, Sarah. *The Handbook of Academic Writing*. Open University Press. 2006.
9. Naidu, Sarojini. *Bangle Sellers*. extract from *The Bird of Time*. 1912.
10. Narayan, R. K. *An Astrologer's Day*. National Publishing House. 2010.
11. Nehru, Jawaharlal. *Speech on Indian Independence*. Extract speech *Tryst with Destiny*. 1947.
12. Premchand. *The Child*. Awaz-e-Khalk. 1905.
13. Tagore, Rabindranath. *Gitanjali (Song Offerings)*. New York: The Macmillan Company. 2022.

Subject Teacher

**Head
Chairperson BoS (English)**

Principal

Progressive Education Society's
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First Year of B.A.
(2023 Course) Based on NEP 2020 Framework
Course Code:24CpCopU2703 Course Name: (Ability Enhancement Course)
English Communication Skills I

Teaching Scheme: TH: 2/Hours/Week

Credits: 02 per Semester

Examination Scheme: CIA: 20 Marks

End-Sem.: 30 Marks

Prerequisite Courses:

12th Passed

Course Objectives:

- To introduce students to excellent works of literature in English and to enhance their cognitive skills as well as independent thinking.
- To hone the linguistic competence of students.
- To instill human values through the best examples from English literature.
- To develop and enhance communication skills for effective and clear correspondence.
- To improve competence by developing basic soft skills.
- To revise grammar concepts for better understanding language skills.

Course Outcomes:

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- Use effectively language skills needed in an academic and professional setting.
- Facilitate comprehension skills to reinforce understanding the life skills.
- Keep pace with the ever-increasing standards of higher education in the wake of continuous globalization.
- Use of essential grammar, vocabulary, and language skills.

Course Content: Semester II
Prescribed book: The Joy of Reading

Unit 1 SEM II	SHORT STORIES	Lectures
R.K. Narayan Boman Desai	• Pre-reading activity • An Astrologer's Day • Between The Mosque and The Temple • Exercises	8
Unit 2	PROSE	Lectures
M. K. Gandhi Anurag Mathur	• Discussion on the contribution of Mahatma Gandhi. • Discussion on education system in India. • What is Swaraj? • Education: Indian and American • Exercises	8
Unit 3	POETRY	Lectures
Sarojini Naidu Ralph Waldo Emerson	• Bangle Sellers • The Mountain and the Squirrel • Exercises	6
Unit 4	WRITING SKILLS	Lectures
Informal Letters Paragraph Writing	• Format and Tips on Informal letters • Steps and useful points in Paragraph Writing • Exercises • Tutorials	6+2

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