

Progressive Education Society's
Modern College of Arts, Science and Commerce (Autonomous), Shivajinagar, Pune 411005

UG/PG CIE Examination Query Application

(Should be filled within ten days from last date of concerned CIE and the records should be maintained at concerned department)

To,
 The Principal,
 P.E.S. Modern College of Arts, Science and Commerce (Autonomous), Shivajinagar, Pune 411005

Respected Sir,
 I have the following mentioned query related to my **Continuous Internal Evaluation (CIE) examination** which was conducted by Department on.....(Date). You are humbly requested to kindly consider my application for further necessary action/re-examination.

PART A (To be filled by Student)			
1	Name of the student	8	Mobile number of the student
2	Class	9	Email Id of the student
3	Division	10	THEORY CIE : I/II/III
4	Enrollment number of the student	11	Examination <i>(please refer the timetable)</i>
5	Subject Code	12	CIE Examination date and time <i>(please refer and attach a copy of the timetable)</i>
6	Subject Name	13	Nature of problem during CIE examination <i>(Please attach a relevant valid document, if any)</i>
7	Name of the Department		<i>Signature of the student</i>
PART B (To be filled by Subject Teacher)			
14	Comment by subject teacher Name and Signature of the Subject teacher:		<ul style="list-style-type: none"> Student has informed the issue on the same day of examination [YES/NO]..... Student may be considered for re-examination [YES/NO]..... If re-examination issued, I will be preparing a new set of question paper and also conduct the examination [YES/NO]..... If re-examination is permitted then the probable day and date for conduction of this examination (Date.....Time.....)
Remark by Head of the Department		Recommendation by Vice-Principal	Permission by Hon. Principal